


NCASE

National Conference on Aviation
and Space Education

October 19 - 21, 2006
Crystal Gateway Marriott
Arlington, VA

Exploring New Worlds Together

2006 National Conference on Aviation
and Space Education

Exhibitor Guide

Motivating the learning of Science,
Math, Reading / Language Arts,
History, Technology and Careers
through Aerospace Education!

Speakers will include astronauts and
other aviation greats.

Endorsed by:

- Aerospace Education Foundation (AEF)
- American Federation of Teachers (AFT)
- National Coalition for Aviation and Space Education (NCAE)
- National Aeronautic Association (NAA)
- International Reading Association (IRA)
- International Technology Education Association (ITEA)
- National Council for Accreditation of Teacher Education (NCATE)

Sponsored by:



AC Supply



AIAA

American Institute of
Aeronautics and Astronautics



www.ncase.info



National Coalition for
Aviation Education

Ken Cook Co.



**Wolf
Aviation
Fund**



Exhibition Guide

Exhibition Details

Booth space at \$449 is a bargain price for introducing your company or organization to a new world of contacts at the nation's leading aviation and space education conference! Each 10' x 10' booth space will include:

- 8' back drape
- 3' side drape
- 6' draped table
- Two chairs
- Wastebasket
- Two conference registrations
- Two exhibitor badges
- Company name and service/product 20-word description in conference program guide. Due by February 28, 2006 by fax or e-mail to Claudine Sayegh: 240-857-5273; claudine.sayegh@andrews.af.mil
- Security is provided in the exhibit hall during closed hours

Table-Display

As an optional opportunity for your company/organization, a limited number of skirted tables will be available in the exhibit hall for the cost of \$110. The Table-Display includes:

- One 6' skirted Exhibitor Table
- One Exhibitor Pass

Space Availability

Space in the exhibit hall is limited! Send your registration today to guarantee your company/organization will be represented. Exhibit booth and Table-display opportunities are on a first-come, first-serve basis. No registrations will be accepted by mail after September 17, 2006.

Optional Services

Traditional conference services and supplies will be available through the conference decorator and provided to exhibitors with the exhibit package. Complete shipping instructions and required labor information will be included in the decorator's exhibit package. Electrical services, phone lines, Internet and audio-visual services must be ordered through the hotel at an additional charge. Forms for these services will be supplied by the decorator. We suggest you bring extension cords and power strips or an additional charge will be incurred.

Security

Security will be provided when the exhibit hall area is closed. The exhibitor is solely responsible for his/her own exhibit material and should insure against loss or damage. All property of an exhibit is understood to remain in the exhibitor's own care, custody, and control in transit to or from or within the confines of the exhibit hall.

Building and Equipment

Exhibitors or their agents must not injure or deface the walls or floors of the building, the booths, or the equipment in the booths. When such damage appears, the exhibitor is liable to the owner of the property so damaged. All materials used in decorating must conform to National Electrical Code safety rules. Combustible materials or explosives are not permitted in the exhibit area.

Shipping Materials

Materials and displays may be shipped in advance to the decorator. Materials and displays shipped to the hotel should be noted in attention to the company/organization's representative's attention. The National Conference on Aviation and Space Education and the Civil Air Patrol will not be responsible for pickup, delivery, or additional charges of any exhibitor packages. The hotel and/or the decorator must be notified for specific shipping instructions.

Liability

Neither the National Conference on Aviation and Space Education; the Civil Air Patrol; the hotel, employees, officers, agents, directors, or representatives are liable for any damage or loss that may occur to the exhibitor or the exhibitor's employees or property from any cause whatsoever. Insurance and liability are the full and sole responsibility of the exhibitor.

Payment - Cancellations - Refunds

Full payment or a deposit of \$200 per booth is required with all exhibitor registrations. The remainder of the booth fee will be due no later than September 17th, 2006. A \$50 processing fee will be deducted from refund due to cancellation for any reason. Cancellations received after September 17th, 2006 will result in a \$150 charge, deducted from the refund. No refunds will be issued after September 17th, 2006.

Proposed Exhibit Hall Schedule

Thursday, October 19th

Exhibitor Set-up 12:00 pm - 4:30 pm

Friday, October 20th

Exhibit Hall hours 10:00 am - 3:30 pm

Box Lunch with exhibitors 12:00 pm - 1:15 pm

Exhibit Hall Reception 6:15 pm - 6:45 pm

Saturday, October 21st

Exhibit Hall hours 10:00 am - 1:30 pm

Box Lunch with exhibitors 12:00 pm - 1:15 pm

Exhibitor move-out 1:30 pm - 5:00 pm



Exhibit Hall Coordinator

Claudine Sayegh Voice: 240-857-0166

Email: claudine.sayegh@andrews.af.mil

Also see the proposed full NCASE 06 Schedule of Events

Program Guide Advertisement Opportunities

Introduce your company to the world of aerospace educators, exhibitors, and sponsors, as well as many aerospace industry and education community leaders, through a cost-effective ad in the 38th National Conference on Aviation and Space Education Program Guide. A new world of contacts ensures your company's message is effectively presented to a key audience of aviation and space professionals and educators. What better way to provide information about your company!

For ad placement, please contact Judy Rice at 334-953-4252; jrice@cap.gov or Claudine Sayegh at 240-857-0166; claudine.sayegh@andrews.af.mil. Your order must be received no later than February 28, 2006 to be included.

Back cover, full-page, color **\$2,000**
8.5" x 11" (add 1/8" for bleed) 45 picas W x 59.5 picas H

Inside back cover, color **\$1,500**
8.5" x 11" (add 1/8" for bleed) 45 picas W x 59.5 picas H

Full-page, black & white **\$800**
7.5" x 10" 45 picas W x 59.5 picas H

Half-page, black & white..... **\$400**
7.5" x 4.875" 45 picas W x 29.5 picas H

Quarter-page, black & white **\$200**
3.625" x 4.875" 22 picas W x 14.75 picas H

Business Card-page, black & white..... **\$85**
Camera Ready, required - Business Card Size (2" x 3 1/2")

Program advertising or upgrade Ad size _____ Amount \$ _____

TOTAL ENCLOSED FOR CHECK \$ _____ TOTAL CHARGE FOR CREDIT CARD \$ _____

VISA

MASTERCARD

AMERICAN EXPRESS

DISCOVER

Card number

Expiration Date

Signature

Card holder (please print name)

Telephone

Exhibitor Registration Form

2006 National Conference on Aviation and Space Education

October 19 - 21, 2006

Exploring New Worlds Together

Crystal Gateway Marriott, Arlington, VA

1 CONTACT INFORMATION: (please print)

NCASE Partner (check box)

Name	Title		
Company Name (as it should appear on booth sign)	Company Products		
Address	City	State	Zip
Telephone	Fax	E-mail	

2 REGISTRATION FEES

Exhibit Registration.....\$449.00

Booth package includes one 10' x 10' booth space with 8' back drape and 3' side drape, one 6' draped table, two chairs, wastebasket, two conference registrations, and two exhibitor badges. Electrical services, phone lines, Internet and audio-visual services must be ordered through the hotel at an additional charge. Forms for these services will be supplied by the decorator.

Six-Foot Skirted Table\$110.00

Optional Opportunity: One Exhibitor Table and One Exhibitor Pass only for \$110. Cost-effective way to promote your organization/company.

Additional Exhibit Hall Pass.....\$79.00

Brewer Luncheon (Sat., Oct. 21).....\$45.00 (\$55.00 on-site)

Crown Circle Banquet (Fri., Oct. 20).....\$55.00 (\$65.00 on-site)

NOTE: REGISTER EARLY DUE TO LIMITED BOOTH AND TABLE TOP SPACE!

3 PROGRAM COMPANY DESCRIPTIONS: Please include a brief, 20-word description of your organization for representation in the conference program, due by February 28, 2006. (please fax or e-mail to Claudine Sayegh: 240-857-5273; claudine.sayegh@andrews.af.mil)

Names for exhibitor badges/conference registrations. (please print)

(1)	(2)
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Names for additional exhibitor passes; \$79.00 each. (please print)

(Extra Pass 1)	(Extra Pass 2)
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One banquet ticket is included with registration fee. Names for banquet tickets. (please print)

(1)	(2)
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(3)	(4)
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Conference registrations will be assigned ONLY to the names above. Registrations may not be transferred.

4 SEND IN REGISTRATION

By mail: CAP NCASE/Attn: Claudine Sayegh: 1609 Brookley Ave. Andrews AFB, MD 20762-5000

Fax: 240-857-5273

Exhibitor Package information will be provided upon confirmation.

5 PAYMENT INFORMATION

CHECK ENCLOSED FOR \$ _____

CHARGE MY CREDIT CARD FOR \$ _____

CREDIT CARD INFORMATION (ORDERS CANNOT BE PROCESSED WITHOUT COMPLETE INFORMATION)

Visa Mastercard American Express Discover

Card Number _____ Expiration Date _____

Card Holder Signature _____ Daytime Phone _____

Make checks payable to: NCASE / Civil Air Patrol

Mail Checks to: CAP NCASE Exhibitor/Attn: Claudine Sayegh: 1609 Brookley Ave. Andrews AFB, MD 20762-5000

AFTER **SEPTEMBER 17, 2006**, REGISTRATION WILL BE \$160. NO REFUNDS ON REGISTRATION OR BANQUETS AFTER SEPTEMBER 17, 2006.

A \$15 fee will be assessed for all refunds. The Banquet fee of \$55 (\$65 on-site) represents the value of the banquet meal furnished. Under IRS Code, that amount is not deductible as a charitable contribution to CAP for federal income tax purposes.